

MINUTE FOR THE EXCO MEETING
of the
SEA POINT, FRESNAYE, BANTRY BAY RATEPAYERS
AND RESIDENTS ASSOCIATION
held on
Wednesday 13th of June 2018 at 17h30
at
Arthur Seat Hotel, Arthurs Road, Sea Point

1. **Welcome and Apologies** MvE
Apologies: Ori Saban, David Rose, Aris Vayanos, Paul Berman
Present: Victor Morris, Juanita Levetan, Janey Ball, Suzanne Kempen, Marco van Embden, Lizaan Loedolff, Cllr Shayne Ramsay
By Invitation: Gideon du Preez, Neil Zive, Chris Diedericks, Walter Engelbrecht (PPA & Talon)
- Marco expressed gratitude to Janey for standing in as acting Chair while he was on sabbatical.
2. **Minutes of Previous Meeting**
- 2.1. Approval (23 May 2018)
Proposed: Janey Ball
Seconded: Suzanne Kempen
3. **Matters Arising**
- 3.1. Feedback Reports (Security & Cleaning)
Lizaan to implement a reporting system to ensure all feedback reports are received and distributed three-five days prior to Exco.
- 3.2. Traffic Congestion
Cllr Ramsay is currently working with Officials from The City to address traffic congestion at Main & Kei Apple Road. No timeline yet on when changes can be expected.
- 3.3. Safety & Cleaning Initiative
There will be no increase of the monthly fee charged for the Safety & Cleaning Initiative. Subject to no unforeseen circumstances, this will be reviewed towards the end of 2018. Proposal to increase will be considered so as to be tabled by the 2019 AGM.
4. **Short Notice Agenda Items**
5. **PPA Talon Feedback Report** NZ/CD
- 5.1. Update
- 5.1.1. Incidents
Neil Zive provided feedback on several incidents that happened, including Talon apprehending two suspects who attempted to break into a home in Ellis Road, Sea Point. This arrest was made possible by an alert resident who called the 24/7 emergency number. Talon arrived on the scene and arrested the two suspects. On the 10th of June, while patrolling the promenade on his mobile unit, a guard rode past a car and noticed a fishy smell. He alerted Law Enforcement who arrested the civilian with seven bags of abalone.
- 5.1.2. Licence Plate Recognition System
Marco requested the management team of PPA Talon to contact Jacques Weber to explore the option of PPA Talon using the LPR system to identify the owners of parked vehicles that might be of concern (open windows, items left in the vehicle making it vulnerable for theft out of motor vehicle etc). Neil to contact Jacques Weber.

5.1.3.Homeless Concern

The Chairman of Ocean View, Brian Kirsch, has expressed his concern regarding the growing homeless community in Sea Point. He is a supporter of the SFB Safety & Cleaning Initiative and Ocean View contributes to this initiative. He would like to see more of an improvement in assisting this community from the streets. Lizaan to contact him.

5.1.4.Tributary Roads

PPA Talon was instructed to continually increase the patrols in the tributary roads. They will only patrol the tributary roads where blocks are contributing to the Safety & Cleaning Initiative. Lizaan handed them a list of blocks contributing in the tributary roads as a reminder.

5.1.5.Law Enforcement

Law Enforcement is responsible for implementing the by-laws. Metro Police mainly deals with traffic violations. Marco instructed PPA Talon to log all violated by-law with The CoCT and insist on a reference number. The CoCT keep record of reference numbers, this is the only way to keep CoCT accountable if they don't attend to these requests.

5.1.6.Yellow Vests

Neil Zive proposed the yellow vests worn by the patrollers to receive the same logo of the Segway sponsor. This will allow the sponsor more brand visibility. Each sponsor's logo will be printed on two vests. Lizaan to action soonest.

5.1.7.Role Players

Marco to discuss with PPA Talon management that we deal with Chris regarding guarding and with Neil for tactical. MvE to Action.

5.2. Status of NineBots & Electric Bicycle

5.2.1.NineBots (Mobile Units)

New PPA Talon Site Manager Gideon du Preez has done an inspection and reported that out of the four NineBots, three are in working order. The fourth unit is damaged beyond repair and we are waiting on the insurance report from Ian McCleod (EcoRider). Lizaan to follow up on this report.

5.2.2.Alternative Mobile Unit

An alternative mobile unit has been found and Ingway Trading, a potential service provider is willing to loan a unit for two weeks. SFB will test to see if this unit is more suitable for the terrain which are patrolled.

5.2.3.Mobile Unit Charger

Neil informed the meeting that one of the chargers are damaged beyond repair and currently there is only one charger between three NineBots. Lizaan will urgently arrange two new chargers with Ian McCleod from EcoRider. PPA Talon will be liable for one charger and SFB will cover the cost of the second charger. Exco inquired on why this has not been communicated to the committee earlier, but no satisfactory answer has been given. PPA Talon has once again been instructed to improve their checklists and better their communication skills. Lizaan to action.

5.2.4.Electric Bicycles

GoNow in Sea Point Main Road has offered to loan SFB multiple electric bicycles to assist with the patrols. The loan bicycles are collected from GoNow each morning and delivered back when they close for the day. Neil will see if he can arrange to extend the loan period so that they can have a new loan unit each morning.

5.2.5.Charging Point

The mobile units are charged in an open area in the basement of The Point. Lizaan to contact the manager to see if there is an alternative charging point, somewhere where the units and chargers can be locked and kept securely.

5.2.6.Speed

The speed for the NineBots needs to be capped at 20km/ph and the electric bicycles at 25km/ph. We need to ensure the safety of both patrollers and pedestrians. Lizaan to confirm with Ian McCleod, supplier of the Ninebots if the speed can be capped.

5.3. Street Children Update

Janey asked PPA Talon why no reports were handed in and feedback given regarding the street children, they confirmed that there were no incidents over the last weeks. The children seem to be active at the Shell garage in Mouille Point.

Invitees left the meeting.

6. **Straatwerk Report**

6.1. Update

All Straatwerk programmes and initiatives running well. No areas of concern.

6.2. Tributary Roads

It has been decided that going forward, Straatwerk will only clean the tributary roads where blocks are contributing to the Safety & Cleaning Initiative. Lizaan will send this to them in writing. Beach Road will continue to be cleaned twice per day, seven days per week.

7. **Council Report / Issues**

Cllr SR

7.1. Matters for comment

7.1.1. Water Usage

As from Monday the 11th of June, The City is currently using 532 million litres per day, and even though the dam levels are increasing, residents are still strongly encouraged to save water.

7.1.2. Parking Rates

The City suggested a 6% increase in parking tariffs for Sea Point which Cllr Ramsay vehemently fought. It has been decided in Council that there will be no increase for the next financial year.

7.1.3. Traffic Warden

Starting the 1st of July 2018, one traffic warden will be allocated to our ward. Ward 54 stretches from Three Anchor Bay to Oudekraal. He will be roving between all the hotspots including addressing the problem with lawless behaviour from the taxis at The Point and Main & Regent Road.

7.1.4. Rocklands

At the end of June, the Rocklands ablution project will come to an end. This project allowed the Rocklands ablution facility to be open 24/7 for the past 5 months. Upwards of 550 people made use of this facility after hours. The Cllr would like to continue to keep this facility open but unfortunately it is very costly as they need to employ a security guard. She will work towards having it open until 10pm.

7.1.5. Give Responsibly

Responsible Giving posters has been laminated and placed along the lamp posts along Victoria Road in Camps Bay. Paul Jacobson offered to laminate posters for Sea Point. CID must approve for it to go up on Main Road.

7.1.6. Broken Green Bins/Cigarette Plates

MvE requests Cllr Ramsay to inspect the position of the green bins and to see what bins are broken and/or being moved. He also suggests that metal plates are riveted onto each bin to stub out cigarettes. This will decrease the littering of cigarette butts.

8. **Ward Committee Member Feedback Report**

JB

8.1. Town Hall Meeting.

Janey expressed her thanks to Cllr Ramsay for organizing the Town Hall Meeting and suggested that she advertise the meeting in the newspapers and not only on social media. Not all residents are familiar with social media and advertising in the local newspapers will ensure more people attend. Marco confirmed that all important SFB information should be sent out via email to our database at the same time or before posting it on our Facebook page.

8.2. Building Inspectors

Janey required feedback from Cllr Ramsay to confirm if all the positions for Building Inspectors in The City of Cape Town has been filled or if there is the capacity to employ more. Currently The CoCT only has 6 inspectors to cover the entire City of Cape Town. Janey also enquires if the developers are paying betterment levy? Cllr Ramsay will investigate and confirm.

9. Community Education

JB

9.1. Update

Janey sensed at the last ward committee meeting that there was a stronger sense of ownership. She has previously circulated the roles and responsibilities of the Ward Committee to Exco. She states that SFB must only focus on what is our responsibility and not take on what is not in our mandate. She also suggested that we have a "Did you know" section in each newsletter and Exco agreed that this will be a great way to inform the community of the responsibilities of the Ward Committee.

10. Finance

SK

10.1. Report from Treasurer – May Financials 2018

10.2. Latest Monthly Income & Expenditure summary (shortfall/surplus amount)
No extraordinary expenses for May. There is still a tiny portion of the fieldworker's salary that needs to be paid to GPOKCID and a small fee has also been paid to STBB for advice on the SFB constitution.

10.3. Debtors (outstanding Debtors – action report)

Repeat offenders. Lizaan to follow up with outstanding payments. A large amount of annual membership fees is still outstanding. Lizaan to follow up and if they do not make payment within the next 30 days, they need to be removed from our membership list and will not be considered members of SFB. These members need to be kept on the SFB database.

10.4. Expense Authorization Process

Marco suggested an expense implementing authorization process where anytime an expense is incurred not part of the normal monthly expense, it must be approved by the Exco member who incurred this expense before making payment. Lizaan and Suzanne to investigate the Saachi expense incurred to defend the association from unwarranted attacks from certain SFB members.

11. Safety & Cleaning Initiative Feedback Report

JL

11.1. Update

11.2. Progress (Phase 1 & 2)

11.3. Phase 1 - Not Contributing

Juanita and Lizaan met with managing agents and a few AGM dates has been confirmed.

11.4. Phase 2 - BC likely to commit

Artem will provide feedback this week to confirm if they are willing to make a monthly donation to our Upliftment Programme.

11.5. SnapScan

Lizaan to confirm if it will be possible to see who make payment via SnapScan. Table for the next meeting.

11.6. Exemption for Mobile Units

Lizaan will continue her efforts to confirm exemption.

12. Upliftment Programme

JL

12.1. Sponsorship

Lizaan to compile a list of what sponsors we have lost in the past and who we can contact to replace them.

12.2. Checkers collaboration
Janey is concerned about co-branding with Straatwerk. Should SFB decide to run this initiative, it needs to be for SFB, not SFB in conjunction with Straatwerk. She is also concerned about the “give a hand up, not a hand out” approach. This campaign is run by The City and should be left to The City. Juanita confirmed that this ad is easily changed. It can be reworked and submitted to Exco for approval. Suzanne requested Juanita to confirm that Hannes is on board with this proposed initiative and she confirmed that he is. Suzanne suggested they rather sponsor someone from the Straatwerk team as Straatwerk does not always have cash on hand for new recruits. Through this collaboration, all donations need to be ringfenced for Upliftment. There are points of concern, but this will be discussed at the July Exco meeting

12.3. Social intervention project- Straatwerk
SFB has enlisted the support from Straatwerk to assist with the homeless community. They work 5 days per week with this community to offer them assistance and guidance to help them off the street and back into society.

13. SFB PlanComm

VM

13.1. Update
Victor is happy with the way the committee functions. He compliments Gordon Metz (Heritage Specialist) on his expertise and his guidance to the committee regarding the Gees Judgement.

14. PR, Marketing & Communication

JL

14.1. Newsletter
To be tabled at July Exco meeting.

14.2. POPI compliance
To be tabled at July Exco meeting.

14.3. OurHood Marketing Campaign
OurHood is planning a marketing campaign and would like to include SFB. Unfortunately we do not have the resources to assist but thank them for the consideration.

14.4. Yellow Door Marketing
Tabled for the July Exco meeting.

14.5. Annual Membership
Tabled for the July Exco meeting.

14.5.1. Total No

14.5.2. Unpaid

14.5.3. Feedback on meetings with Julia & Proposals
Tabled for the July Exco meeting.

15. Events – list attached

Noted

16. General

17. Next Meeting

18 July 2018

18. Close

19:33