

**MINUTES FOR THE EXCO MEETING**  
of the  
**SEA POINT, FRESNAYE, BANTRY BAY RATEPAYERS**  
**AND RESIDENTS ASSOCIATION**  
held on  
**Thursday 19<sup>th</sup> of September 2019 at 17h30**  
at  
**Arthur Seat Protea Hotel, Arthurs Road, Sea Point**

1. **Welcome and Apologies** VM  
**Apologies:** Brian Kirsch (BK)  
**Present:** David Polovin (DP), David Rose (DR), Michael Ender(ME), Victor Morris (VM), Juanita Levetan (JL), Aris Vayanos (AV), Lydia Abel (LA)  
**Partially Present:** Councillor Nicola Jowell (Cllr J)  
**Leave of Absence:** Marco van Embden (ME)

2. **Minutes of Previous Meeting**  
Approval (22 August 2019)  
**Proposer:** Michael Ender  
**Seconder:** David Polovin

A section of the August 2019 EXCO minutes has been in dispute and DP & ME have been asked to provide proposals regarding the disputed wording.

3. **Matters Arising** ALL  
3.1. VM clarify that the local reference group may not speak on behalf of SFB, not in any aspect, newspaper, media statements etc. SFB will speak for itself. DP state there is a risk of people with other agendas who would like to make use of the credentials and good standing of SFB to promote their own agendas and praise VM for taking this stance. LA explained that the name would change to Community Interest Group to avoid any confusion.

4. **Short Notice Agenda Items** ALL

5. **PPA Talon**

5.1. NineBots (storage/batteries/sell)

It has been decided that SFB will no longer use the Ninebots in their patrols as they are costly to maintain and abused by the PPA patrollers resulting in constant repairs. Exco decided that these Ninebots must be sold on Facebook Marketplace or Gumtree. No set price was discussed as some of the Ninebots are not working and do not have chargers.

5.2. The Way Forward

ME and VM met with PPA (Alwyn L, Bernard M, Bernard Vdh and Walter Brown) to discuss the way forward and it has been decided that PPA will prepare a new contract with the following changes:

- Cancellation period: one month
- Reduce from three to two shifts (no more night shifts)
- Reduce the price due to the reduction of shifts.

SFB has also decided to meet with several other security service providers to see how they can assist.

5.3. PPA Talon Contract

Beginning of August 2019 ME had tried but was unable to obtain a copy from the SFB files or Suzanne Kempen (whose signature appears on the document in her capacity as Treasurer at that

time) since the document could not be found. At the meeting with PPA AL mentioned that he was in possession of a signed contract; a copy was then sent to SFB with the message that it is a binding contract according to their lawyers. PPA won't be able to provide an amended contract as they are waiting for the revised cost per guard currently being negotiated by their PSIRA Union. ME suggested not waiting for these deliberations to be completed, and to add a 10% increase onto the revised contract to cover the amended union expense. JL suggested giving them one month notice now to which DP agree as it might spur them on to provide the amended contract.

## 6. Ward Councillor Feedback Report

Cllr J

### 6.1. Property Valuation

The councillor confirmed that the objections are still being attended to by The City and the process should be concluded by the end of 2020.

### 6.2. Work on the Promenade

Repairs have started on the promenade. The topsoil is being taken off and replaced. There is a large section that will not be attended to now, only towards March/April next year. Certain areas of the promenade have recovered nicely after the rain, but other areas are completely barren with no chance being rehabilitated naturally. 20 EPWP workers have been assigned to the promenade on a full-time basis to maintain the promenade (weed removal, repairs etc). The City will not be planting grass but rather an indigenous ground covering that will work well with the salty sea spray and air.

### 6.3. Ward Allocated Funding

The Ward 54 funding has been allocated and will include a traffic warden with over 20 years of experience, previously part of the ghost squad and very proactive. He will only work within the boundaries of Ward 54. By funding one traffic warden we will get another warden at no cost since The City insist on a team of two wardens for safety reasons. Ward funding will also be allocated to three fieldworkers for the area. In the future fieldworkers will become a line item meaning that they won't be paid out of ward allocation anymore.

### 6.4. Recycling

WastePlan was awarded the tender to collect the recycling and since the previous tender, Averda had independent relationships with the residents, they did not stick to the collection plan laid out by The City and decided their own routes. Now that WastePlan is following the routes set out by The City it caused teething problems and confusion. The City ask that the residents be patient as it will these issues will soon be resolved.

### 6.5. Friends of ST Johns Road Park Association

Residents were eager to get involved but legal issues delayed the process since The City wanted the Friends of ST Johns Road Park Association to cover the cost of the R20 million public liability. This has now been overturned and The City will cover the cost. LL requested that Councillor Jowell provide her with info to be shared on the SFB Social Media page for residents who would like to get involved.

### 6.6. Ward Outreach Meeting

She reminded the Exco of her upcoming Ward Outreach meeting on the 26<sup>th</sup> of September that will be a public meeting where residents can interact with her directly to discuss their concerns and to be advised of what progress and projects are occurring in Ward 54.

### 6.7. Homeless Database.

Currently there are no fix number of the amount of homeless people in the SFB area since it is always changing. The City did a city-wide audit and it seem as if is a decrease, but she feels it will be a more accurate number if this audit was done over a five-year time span.

Councillor Jowell left the meeting.

## 7. Ward Committee Member Feedback Report

JL

### 7.1. Update

There was no Ward Committee meeting since the August Executive Committee.

## 8. Liquor License Applications

### 8.1. Checkers (The Point) Off Premise Consumption

Noted

### 8.2. Checkers Liquor Shop (The Point) Off Premise Consumption

Noted

### 8.3. Mojo Precinct (30 Regent Road) Off Premise Consumption

LL instructed to speak with HT at Sea Point CID to confirm whether CID will support/object this application. LA mentioned that almost the entire market was involved in liquor sales with at least four separate bars. This was not the original intent for the market.

## 9. Finance

ME

### 9.1. Report from Treasurer – August Financials

No extraordinary expenses for the month of August

### 9.2. Outstanding Debtors

LL has the outstanding debtors in hand.

### 9.3. Budget Draft (Structure)

ME wants to prepare a retrospective budget for 2018, the budget for 2019 & a planned budget for 2020 and has instructed LL to reorder the account files 2018 & 2019 chronologically, at present they are ordered alphabetically.

### 9.4. Changes of Procedures (Administration)

ME implemented changes to the SFB payment procedure by stating that one Exco member will have to sign off on the invoice, one member will facilitate the payment and an accountant will handle the finances. These three Exco members should have access to the bank account and he suggest the SFB Chairman, Vice-Chair and Treasurer take on this task. ME also suggest a cash book for small expenses incurred by the coordinator. ME propose that there will be no more printing for preparation packs for the Exco meetings and that members will have to print their own packs. The committee agree, only the minutes of the previous meeting and the Agenda. Another suggestion by ME is purchasing a second printer for the office that can only print black to reduce the cost of printing.

## 10. Safety & Cleaning Initiative Feedback Report

JL

### 10.1. Doggy Poo Compost Bins

As instructed, LL gathered information regarding the doggy poo compost bins initiative running successful in Noordhoek and although it is very admirable, it might be more difficult to roll out in Sea Point. This will be discussed at a later stage again.

### 10.2. Homeless (CWC Feedback)

The Clifton, Camps Bay Ratepayers has presented an impressive initiative run and created by CBCRA which include working closely with SAPS, LE and several successful NGO's. JL and LA want to meet with TM from CBCRA to see how to implement this initiative in Sea Point. LL to set up the meeting.

### 10.3. World Homeless Day

The City of Cape Town will host an event on the 7<sup>th</sup> of October 2019 in support of World Homeless Day (10 October 2019) and is looking for donations, including clothes and shoes. LL to contact the NGO Street Store to see how SFB can successfully have people donate clothes for World Homeless Day. Deliveries can take place at the office of LL.

### 10.4. Doggy Poo Bag Concept

Tuffy, who sponsor the thousands of doggy poo bags used monthly by SFB has sadly cancelled their sponsorship. JL suggest that we roll out a 'If you don't step up, you step in it' campaign along with our SnapScan QR code. The community who makes use of the bags should contribute. ME suggest that the shops in Sea Point should be contacted and

persuaded to only sell biodegradable bags. He will action this under umbrella of the Environmental Committee.

**11. SFB PlanComm**

VM

11.1. Update

The Committee reviewed an application first of its kind, requesting permission for short term letting (Air B&B). The Committee provided comment that the Body Corporate of every Sectional Title apartment block should set their own rules regarding allowing/denying short term letting. An invitation was received to attend the HASA Heritage Symposium in Tulbagh.

11.2. Camps Bay and Clifton Ratepayers Association

Following the August EXCO meeting and the dispute concerning the approach regarding the appeals process ME reports that he had a meeting with the Camps Bay Ratepayers (CBCRA) Chair and Vice-Chair to obtain detailed information on their approach concerning building applications, appeals and court actions. ME confirmed that they have an impressive track record and have been able to influence planning and building activities successfully. AV informs ME that there were almost very serious legal consequences to the CBCRA Exco members in their personal capacity. CBCRA are prepared to share their experience and provide assistance to SFB on these matters.

**12. PR, Marketing & Communication**

JL

12.1. Updated Website

ME wants to revisit the whole communication portfolio. SFB must employ someone to handle the communication needs such as updating the website, assisting with social media and to create a monthly newsletter. SFB can contribute a minimal fee, but it will be better if someone can volunteer their services as SFB is an NPO. The new sub-committees, such as the Environmental Committee will create exciting content. DP reminds the committee that they have limited capacity and that all the sub-committees that will be established must be realistic and states that the voice of the community is critical. ME feels the expense of employing someone to handle the communication will pay for itself by marketing all the good things achieved by SFB. JL has her own marketing company and will submit a proposal with her fee for Exco to consider.

12.2. Vocaleyes

LA

LA shared with the Exco a community app she discovered where community members can share ideas, suggestions and ways to uplift and help. This platform is open to anyone to use it. People connected with the app will be willing to train two or three people in how to manage this app. ME states it should be focused on the different target groups, different mediums should be used for different group types and will take constant input. LA will investigate and explore the workings of the app and will provide feedback at the next meeting.

**13. Events**

24 Sep - Heritage Day Pool Party

26 Oct - Milk Matters Fun Walk

03 Nov - 1st Sunday of Month Swim Broken Baths

18 Dec - GrowthPoint Sundowner

01 Mar - Chatz Charity Fun Walk - Sea Point Boardwalk

**14. Community Interest Reference Group**

14.1. Update

LA

A new member (from Rotary) joined the group. LA has been in touch with Marais Road Shul who is interested in getting involved in an aftercare programme and child education as these two issues were among several areas of concern identified by the CIRG group.

Another problem is the growing homeless community. An idea by the group was to encourage blocks to give free accommodating in exchange caretaking services. Another concern identified was the relationships with developers, a code of conduct must be developed. ME states the homeless can't be managed, successful NGO's must be supported.

## 15. General

### 15.1. Constitution

DP praise ME for his efforts and request time to digest the proposed amendments. LA and ME state that this must be done soonest and suggest scheduling a separate meeting to discuss. LL to set up a meeting for the 26<sup>th</sup> of September.

### 15.2. Feedback from Camps Bay Ratepayers AGM

Move to the next meeting.

### 15.3. Executive Committee Portfolio Allocation

ME feels that the committee members need to become more involved and play a more active role and for those unwilling, new members, willing to work must be co-opted. The following portfolios have been allocated:

<b>Responsibility</b>	<b>Exco Member</b>
<b>Safety &amp; Cleaning Initiative</b> Security (coordination with Service Provider) Cleaning (Straatwerk) Binguard	
<b>Environmental Management</b>	Michael Ender
<b>PR &amp; Marketing</b> Social Media Public Engagement Media Releases/Queries Sponsors Website	Juanita Levetan
<b>Planning Committee</b>	DP, VM, AV
<b>Homeless</b>	Lydia Abel
<b>Sign up new blocks/businesses</b>	All Exco Members
<b>Community Spirit &amp; Events</b>	Lydia Abel
<b>Coordination with Councillor, CID, Atlantic Seaboard &amp; other RRA's</b>	Victor Morris
<b>Members, Office (Coordinator), AGM's, Code of Conduct</b>	Michael Ender
<b>Finance, Accounts, Budget &amp; Planning</b>	Michael Ender

DP want to become involved with the CPF, LL to action this request and arrange it with the CPF Chair.

### 15.4. Atlantic Seaboard Ratepayers Association

VM informed the Exco that there was a meeting held with the Ratepayers Associations of Green Point, Camps Bay, Clifton and Mouille Point to discuss common interest and concerns and they will continue to meet roughly every two months.

### 15.5. Environmental Committee – Terms of Reference

ME drafted a Terms of Reference document that must be approved by Exco. Exco was instructed to read through the terms and comment to ME no later than Monday the 23<sup>rd</sup> of September. The Chair thanked ME for all his hard work over the last few weeks.

## 1. Next Meeting

17 October 2019

2. **Close**  
19:11